



#jointhepack

People who
Pack together,
stay together!



Job position: Financial Specialist

Zespół: **Finance**

Dział: **Operations**

Tryb: **Hybrydowy - office Warsaw**

Salary: **6500- 7800 pln gross**

About us:

Meet **Packhelp**. We're an international group of over **250 professionals** who are helping nearly **50,000 companies** across the World. On the outside, we're a packaging company, but look a little closer and you'll see we're one of the **fastest-growing tech companies** in Europe that have raised over **€50M** from leading international investors.

We're on our journey to become a leading global packaging marketplace. That is why we are looking for an experienced **Financial Specialist**

Requirements:

- Fluent English and Polish (min. B2)
- Higher education, preferably in Finance/Accountancy/Economics, holding a Professional Certificate would be a plus

- At least 3 years of experience in Financial and Accounting
- Excellent communication skills, ability to translate the complicated language of finance to non-financial employees
- Experience in AP / AR processes
- Perfect organization of own work and self-discipline

Responsibilities:

- Ownership of financial processes related to sales in the UK (reconciliation to all payments channels)
- Timely bill of customer sales documents in accordance with applicable tax regulations in the UK
- Track orders lifetime and issue invoices in relation of their delivery notes
- Close cooperation with Sales, Production and Logistics Teams at Packhelp
- Active and close cooperation with Accounting Office in the UK (esp. in book entry (OPEX))
- Management of the Travel & Expense process
- Investigation and troubleshooting of T&E related issues and queries from the staff
- Management of T&E system and processing of travel reimbursements
- Review of T&E transactions ensuring that they comply with local laws and company policies
- Record and book of travel expenses and costs out of pocket
- Assign account and cost center in B2B invoices

Nice to have:

- Experience in [e-commerce] and SSC
- Knowledge of SAP and workflow technology

What we offer:

- **Top-notch HQ** – 2500 square meters filled with tech and goodies such as a barista, lunches, and brunches! All in a great location, close to the city center and with access to free parking spaces
- **Remote-friendly workplace** – hybrid or remote model of work (depending on your location) and all the resources you need to set up your home office
- **The best possible tools** – easy access to the latest technology, our own apps, a Macbook, and industry-standard software
- **Health & Wellness** – private healthcare, life insurance, weekly massage sessions, mental health support, and a subsidized MultiSport card
- **Fair compensation** – performance-based pay raises, quarterly bonuses, and bonuses for employee referrals
- **Career development** – internal workshops, training sessions, and your own personal learning budget
- **Work from the places you love most** – possibility to work remotely from anywhere in the world for up to 90 days a year****
- **Vacation & time off** – 26 paid vacation days and 1 extra Better Future Day for actively making our world a better place

More about us:

We are experts in the unboxing experience. We create revolutionary technology that supports the growing packaging needs of all business models. Our proprietary software unleashes creativity, speeds up packaging development, and automates mundane tasks. Above all else, we help connect brands with sustainable yet affordable packaging solutions.

While Packhelp HQ is based in Poland, our thriving community of product engineers, creatives, marketers, and more work around the globe in countries such as Spain, France, and the Netherlands. In 2021, we revamped the Packhelp office to be an inclusive, supportive, and engaging space, no matter where our awesome employees are based. Come and see for yourself!

www.packhelp.com/careers

APLIKUJ:

<https://packhelp.breezy.hr/p/ab1383b5419501?source=SKWP>