



## Accounts Receivable Senior Accountant

**Position Title:** Accounts Receivable Senior Accountant

**Location:** Łódź, Poland

**Reports to:** Accounts Receivable Manager

### **ABOUT THE WELLA COMPANY**

Together, **WE** enable individuals to look, feel, and be their true selves.

Wella Company is one of the world's leading beauty companies, comprised of a family of iconic brands such as Wella Professionals, Clairol, OPI, Nioxin and ghd. With 6,000 employees globally, presence in over 100 countries, Wella Company and its brands enable consumers to look, feel, and be their true selves. As innovators in the hair and nail industry, Wella Company empowers its people to delight consumers, inspire beauty professionals, engage communities, and deliver sustainable growth to its stakeholders.

### **ŁÓDŹ SHARED SERVICE CENTRE**

Wella Company's new Shared Services Centre (SSC) in Łódź will support financial process teams and serve as an IT Centre of Excellence (COE) for the EMEA region. As a huge development opportunity for the region, new workplaces are going to be created, especially for specialists and managers who will be able to apply and, moreover, improve their financial and IT skills under the wings of our global brand. With a strong commitment to the hair and nail industry, Wella Company contributes to changing the world for the better. As a socially responsible company, by building a highly qualified team in Łódź, Wella Company will be an important stimulus for the region and vehicle for economic growth. Wella Company believes that the new Shared Services Centre is an investment in people, dreams and talents.

### **REGISTER YOUR INTEREST**

Please be aware that you are registering your interest for a future Finance vacancy at Wella Company, we are looking to connect with great talent to build relationships for future opportunities that will be available in the coming months at our Łódź Shared Service Centre.

If you're passionate about securing opportunities within the listed business discipline and you believe you're excited to contribute to the ongoing success of Wella Company, we want to hear from you! Please apply through our Careers Site today where you will be asked a few preliminary questions and a member of our People Team will review your details for vacancies launching from June to August 2021.

Whilst you wait to hear from us, for additional information about the Wella Company please visit [www.wellacompany.com](http://www.wellacompany.com).

## **THE ROLE**

As AR Senior Accountant you will provide the most complete, accurate and timely processing of cash applications related tasks such as process bank statements, execute refunds and write offs, customer clearing, payment plans and factoring and ensure compliance with internal guidelines and procedures as well as external regulatory requirements. In this position you will be empowered to issue documents and monitor end-to-end sales invoice flow in order to ensure right cash flow for various entities in the EU region. Reporting to the AR Manager, you will be an innovative, trusted partner to business, our external suppliers and auditors. The team you will be joining plays an important role in the overall success of the organization.

## **KEY RESPONSIBILITIES**

- Accelerate value and make an impact by doing day-to-day Accounts Receivable operations:
  - Bank statement posting and reconciliation
  - Execute refunds and write offs
  - Execute customer payment plans and factoring
  - Perform customer clearing
  - Replying to internal and external queries
  - AR reconciliation and reporting
- Ensure efficiency and high quality of AR processes.
- Check that transactions are booked according to accounting policy.
- Play active role in transition process in 2021 (migration EU countries to PL) and in continuous improvement and standardization process.
- Drive independent simplification and continuous improvement initiatives and issues resolutions.
- Create and update of process related documentation (SOP).
- Cooperate with other AR team members.
- Perform daily tasks and interact with people at all levels within & outside the organization
- Collaborate with internal team for solving raised issues and ensure the right satisfaction level.
- Ensure existing policies and procedures are followed and legal requirements respect and service quality.
- Ensure the Key Performance Indicators (KPIs) meet set requirements.

## **QUALIFICATIONS**

Essential:

- A minimum 4 years of relevant experience in Account Receivable area.
- Comprehensive accounting knowledge or Account Receivable process knowledge.
- A Bachelor's degree in Accounting, Finance or related field.
- Fluent in English, both written and spoken required.
- Strong logical thinker, creative, with good attention to details.
- Mature attitude towards challenges and problem solving.
- Ability to work across cultures with all levels of organization as well as with different functions.
- MS Office (Excel advanced) & SAP.

Desirable:

- Previous experience in an SSC is welcomed.
- Additional accounting courses would be advantageous.
- Working knowledge of any of the following languages would be a plus: French, German, Spanish, Italian.

### **EEO OPPORTUNITIES**

We offer equal employment opportunity to qualified individuals without regard to race, religion, color, national origin, age, gender, disability, sexual orientation, gender identity, gender expression, marital status, veteran status, or any other characteristic protected by law. Wella Company with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact us at: [www.wellacompany.com/consumer-affairs](http://www.wellacompany.com/consumer-affairs)

We strongly believe that cultivating a diverse workplace gives a company strength. The combination of unique skills, abilities, experiences and backgrounds creates an environment that produces extraordinary results. EOE Minorities/Females/Protected Veterans/Disabled.