

ORDER TO CASH SENIOR ACCOUNTANT WITH DUTCH LKQ EUROPE/ Katowice

ROLE OVERVIEW:

We are currently hiring an Order to Cash Senior Accountant with Dutch who is primarily responsible for the Dutch-speaking account receivables portfolio and works closely with the OTC Team Lead while supporting OTC Accountants. The OTC Senior Accountant with Dutch will have the ability to adapt in a changing environment, and can support OTC Accountants with non-standard transactions, or changes in the nature of their workload. As part of an OTC team they will actively contribute to the further standardization of OTC activities. The role will work closely together with Sales, Operations and Finance teams for collecting outstanding sales invoices and limiting the credit risk

KEY RESPONSIBILITIES:

- ◁ Day to day credit control tasks- contact customers in German, regarding overdue accounts, cash application, reconciliations sending out reminders, chasing debts by phone and email
- ◁ Proactive contact of customers regarding invoices not yet due
- ◁ Overseeing the overall collection progress and reporting on issues and successes to the OTC Senior Accountants and the Team Leader
- ◁ Assisting in setting credit limits and ensuring customer are within approved limits
- ◁ Communicating with OTC Senior Accountants on accounts which are deemed uncollectible at the department level
- ◁ Looking after a high volume, ever changing ledger.
- ◁ Dealing with queries and resolving them in a professional, prompt manner.
- ◁ Processing direct debits mandates.
- ◁ Monitoring monthly collection targets / debtor KPIs
- ◁ Preparing and distributing monthly statements.
- ◁ Month-end debtor reporting
- ◁ Supporting OTC Senior Accountants when required
- ◁ Administration tasks
- ◁ Meeting targets set by AR Management.
- ◁ Perform activities in line with LKQ group policies and legal standards.

KEY STAKEHOLDERS:

- ◁ Interacts with OTC Senior Accountants,
- ◁ OTC Team Lead and other ISC team members
- ◁ regular contact with local sales force
- ◁ customers in The Netherlands and Belgium.

KEY AND DESIRED SKILLS:

- ◁ Bachelor's degree in Economics, Finance, Business Administration (or similar)
- ◁ 2 to 4 years as an OTC Accountant or Credit Controller in Accounts Receivable preferred
- ◁ Prior experience within customer services an advantage
- ◁ Experience with credit checks and working with credit limits an advantage
- ◁ **Ability to communicate effectively in Dutch**
- ◁ Accuracy and attention to detail
- ◁ Other accounting experience is a plus

KEY DETAILS

Permanent/Interim: Permanent

Location: The LKQ Europe Innovation & Service Centre (ISC) Katowice

Reporting to: Reports directly to the ISC OTC Team Lead

Apply to: Dorota.kula-waryan@lkqeuropa.com