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Reinventing tomorrow.



Internship in Project Accounting Department

Location: Krakow, Malopolskie

Category: Accounting/Finance

Job ID: GBS00003R

Your Impact:

As an Intern, you will be joining the in-house corporate accounting department in one of the best engineering companies. You will take first steps of your career under a supervision and with support of experienced Project Accountants.

Specifically, you will:

- Support your team in identifying process improvement opportunities
- Prepare simple financial analysis and conduct ad hoc reporting, as needed
- Issue and review clients' invoices
- Contact other departments, outside vendors and clients to resolve cross-functional pending items
- Support Project Accounting Department on everyday basis

Here's What You'll Need:

- Status of a student of Finance, Accounting, Controlling or Banking
- Fluency in both written and spoken English
- Good working knowledge of MS Office, especially MS Excel
- Availability to work 30+ hours per week

The ideal candidate will possess the following skills and experience:

- Previous professional experience in accounting or in an international work environment
- Strong communication and analytical skills
- Ability to effectively organize and prioritize the workload

We offer:

- 3 months paid internship (contract of services) with the possibility of extension (currently we work remotely).
- A unique opportunity to work closely and directly with experienced Project Accountants, providing services to the core business.
- Internal trainings, possibility to get familiar with Oracle system and other accounting software.
- Opportunities to develop your career in a dynamic, growing team.
- Great working atmosphere!

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